



Ref.No.2 (234)13-T&R
Government of Pakistan

Ministry of Education, Training and Standards in Higher Education

PAKISTAN MANPOWER INSTITUTE Training Section
Shahrah-e-Suhrawardy near Zero Point

Islamabad, Dated 5th May, 2014

Diary No: 570

Date: 19-5-2014

Time:

DIRECTOR

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Email: rana_me@hotmail.com

SUBJECT: TRAINING COURSES/SEMINAR/WORKSHOP SCHEDULE FOR THE MONTH OF JUNE 2014.

Dear Sir,

Pakistan Manpower Institute (PMI) arranges a series of training courses/seminars/workshops in the wide spectrum of Human Resource Development and labour related issues. These programmes are organized for the Officers and Executives from Public and Private Sector Organizations dealing with human resource development and management. The purpose of organizing such activities is to disseminate information to the participants and enhance their prowess with regard to the issues in the area.

2. The institute has planned to organize 6 programmes in the Month of June, 2014 as listed below.

S. No	Name of Course/Seminar	Duration	Course Coordinator
1.	Human Resource Development and Policy Making	02-05, June 2014	Mr. Javaid Iqbal, (Director) 051-9252546
2.	Organizational Development and Conflict Management	09-12, June 2014	Ms. Farhat Shafiq (Assistant Director) 051-9252555
3.	HRD and Educational Planning	16-19, June 2014	Mr. Javaid Iqbal, (Director) 051-9252546
4.	Transparency and Accountability	23-25, June 2014	Mr. Tariq Qamar (Director) 051-9252594
5.	Financial Discipline	26-27, June 2014	Mr. Tariq Qamar (Director) 051-9252594
6.	How to Improve the Image of Country	30 th June, 2014	Mr. Asif Safdar (Assistant Director) 051-9252552

3. You are requested to send nomination(s) of suitable officers of BS-17, and above for the above stated events from your organization. Nominees are required to bring their one recent passport size photograph and copy of their official identity card along with them for the registration purpose. Timing of the courses/seminar will be from 0900 to 1400. The Institute is not charging any fee for above mentioned courses/seminar. However, TA/DA & accommodation facility, if involved, will be provided to the participants by their respective organization. The nomination of nominees should be forwarded to this Department in the format given below.

S.No	Name & Designation	Name of Course/Seminar	Contact No.	Email Address
1.				

4. Your personal interest in the matter will be highly appreciated, for further information please contact to the above mentioned, respective course coordinator for the courses as mentioned against them in table at Para 2.

TRAINING SECTION

No.4(10-1)/Trg/PD/2013

Islamabad, the 19th May, 2014

All officers, Ministry of Planning, Development and Reform is requested to nominate duly recommended by the Joint Chief Economist/Members concerned for the subject training courses at Pakistan Manpower Institute(PMI), Islamabad. The nomination should reach this Section latest by 22nd May, 2014.

(ASKAR KHAN)
Section Officer

Director General (JACC) is requested to enter/display the subject circular on Planning Commission's website