

F. No. 1(65) Japan-II/2017

Islamabad, September 26<sup>th</sup>, 2017

**OFFICE MEMORANDUM**

Subject: **CAPACITY DEVELOPMENT OF LOCAL GOVERNMENT OF COMMUNITY REBUILDING IN CONFLICT AFFECTED COUNTRIES**

The undersigned is directed to state that Japan International Cooperation Agency has offered the subject fully funded training course scheduled to be held w.e.f 23-01-2018 to 14-02-2018 in Japan. All concerned Ministries/Divisions/Departments are requested to send nomination of suitable officers who fulfill the following criteria to the undersigned by 20-10-2017 alongwith three (3) copies of prescribed JICA forms, inception report, Organization Chart and one copy of each surety bond, undertaking, CNIC, Passport, FTC Performa and CV.

**Program Objectives:**

Main objective of this programme is to strengthen capacity of regional/local and central government officers in conflict-affected countries in charge of local development and community development in terms of policy/plan formulation and implementation.

**Eligibility criteria:-**

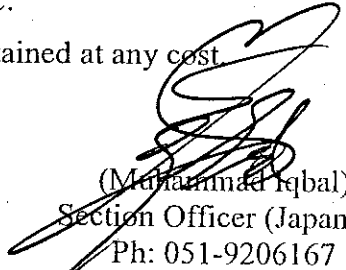
The applicant should:

- Be Federal or Provincial government officials in charge of planning
- Be a university graduate or equivalent
- Have more than five (5) years experience in the relevant field
- Be under 50 years of age
- Have command over English both in written and spoken
- Be in good health, both physically and mentally, to participate in the programme in Japan, Pregnant applicants are not recommended to apply due to the potential risk of health and life issues of mother and fetus

2. New prescribed JICA Application Forms, specimen of surety bond, undertaking and FTC Proforma can be downloaded from EAD's Website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms", and also available on JICA Website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer the concerned Ministries/Divisions/Departments are requested to ensure timely relieving of the officer alongwith NOC.

4. Nomination of contractual employees will not be entertained at any cost.

  
(Muhammad Iqbal)  
Section Officer (Japan-II)  
Ph: 051-9206167

1. Secretary, Planning, Development and Reform Division, Islamabad.
2. Secretary, Ministry of States and Frontier Regions Division, Islamabad
3. Chairman, Planning & Development Board, Government of Punjab, Lahore.
4. Addl. Chief Secretary, Planning & Dev. Department, Government of Sindh, Karachi.
5. Addl. Chief Secretary, Planning & Dev. Department, Government of KPK, Peshawar.
6. Addl. Chief Secretary, Planning & Dev. Department, Government of Balochistan, Quetta.

7. Addl. Chief Secretary, Planning & Dev. Department, Govt. of Gilgit-Baltistan, Gilgit.
8. Addl. Chief Secretary, Planning & Dev. Department, Govt. of AJ&K, Muzaffarabad.
9. Addl. Chief Secretary, Planning & Dev. Department, FATA Secretariat, Peshawar.

Copy with the request to send their nominations through their controlling Ministries /Divisions/ Departments.

10. Secretary, Local Government & Community Dev. Deptt, Govt. of the Punjab, Lahore.
11. Secretary, Local Government, Rural Dev., PHE & HTP, Government of Sindh, Karachi.
12. Secretary, Local Government, Elections and Rural Dev. Deptt., Govt of KPK, Peshawar.
13. Secretary, Local Government Department, FATA Secretariat, Peshawar
14. Secretary, Local Government and Rural Dev. Deptt., Government of Balochistan, Quetta.
15. Secretary, Local Government and Rural Dev. Deptt., Government of Gilgit-Baltistan, Gilgit
16. Secretary, Local Government and Rural Dev. Deptt., Government of AJ&K, Muzaffarabad
17. Secretary, Planning & Development Deptt, Govt. of the Punjab, Lahore.

Cc;

18. Director General (Admn), President's Secretariat, Islamabad.
19. Joint Secretary (Admn), Prime Minister's Office, Government of Pakistan, Islamabad.
20. Joint Secretary (Training), Establishment Division, Government of Pakistan, Islamabad.
21. Section Officer (UN-III), EAD.
- ✓ 22. System Analyst (Computer Center), EAD.