

Government of Pakistan
Ministry of Finance, Revenue and Economic Affairs,
(Economic Affairs Division)

No. 2(13) SEA/Korea/2018

Islamabad, the 2nd February, 2018

OFFICE MEMORANDUM

SUBJECT: MASTER'S DEGREE PROGRAM IN PUBLIC ADMINISTRATION (LOCAL GOVERNMENT) FROM AUGUST 1, 2018 TO DECEMBER 31, 2019 AT SEONGNAM & SEOUL, THE REPUBLIC OF KOREA

The undersigned is directed to refer to the subject noted above and to state that the Government of Republic of Korea has invited nominations for the subject fully funded Master's Degree programme for the year 2017. Please refer to the following website for more detailed information and application form: <http://www.koica.go.kr> & www.ead.gov.pk

2. The eligibility criteria for the above Master's Programme are as under:

Eligibility Criteria

- Be Government Officer (BS-17 & Above) only and nominated by respective Federal Government or Provincial Department
- Should be a mid-level public official in the local government agencies, city, municipal, provincial, central agencies who engages with local government units; or regional government organizations nominated by his/her government; and
- To be admitted to the MPA in Capacity Development in Local Public Administration, applicants must display that they are academically, mentally, and physically prepared to face the challenges of a highly demanding MPA curriculum. Specifically, applicants must meet all the following requirements:
- Should be a mid-level public official in the local government agencies, city, municipal, provincial, central agencies who engages with local government units; or regional government organizations nominated by his/her government
- At least 5 years of full-time professional working experience in the public sector (acquired after a university degree);
- Hold a Bachelor's degree from any undergraduate program;
- Should have a grade point average (GPA) at least 80% or higher from previously attended institution; and.
- Should have sufficient command of both spoken and written English to take classes conducted in English.
- Not be a person who has withdrawn before from KOICA's scholarship program.

*Person belonging to the institution in which candidates submitted false documents and returned to his/her country arbitrarily in the middle of SP program cannot apply

- Have not participated in KOICA's scholarship program or any of the Korean Government's Scholarship Program previously (Master's degree program).

Objective:

- To develop skills, expertise, and flexibility required to be capable local government leaders and professionals;
- To secure analytical skills to devise concrete solutions to unique and complex problems facing cities, rural areas, and others;
- To apply theoretical learning to practice;
- To share Korean successful experience and expertise in strengthening local governance with many developing countries around the world, in the hope that this can enhance their ability to further their expertise in the areas of economic development and better quality of life at the local level; and
- To conduct academic research in order to raise understanding of local government administration/management as well as to improve public administration and public policies.

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria (with all the required documents of check list & eligibility criteria as mentioned above) prescribed by the sponsoring agency duly approved by the competent authority along with the documents may kindly be forwarded to this Division by the close of business hours (4 PM) on 16th February, 2018 (Friday) positively.

- 1) KOICA Application Form (Type in English and print out, hand writing is not acceptable)
- 2) SKKU Application Form (Type in English and print out, hand writing is not acceptable)

- 3) Self-introduction Form (Type in English and print out, hand writing is not acceptable)
- 4) Curriculum Vitae or Resume (Type in English and print out, hand writing is not acceptable)
- 5) Study Plan (Type in English and print out, hand writing is not acceptable)
- 6) Two Recommendation Letters
- 7) Original copy of official transcripts (undergraduate work; include official transcript of previously attended graduate institution, if available)
- 8) Original copy of diploma or certificate of graduation from undergraduate institution (include certificate of diploma of graduation from graduate institution, if available)
- 9) Letter of consent for Degree verification (Please write down 'accurate date of admission and graduation of your undergraduate school')
- 10) Letter of request for Degree verification
- 11) Certified copy of TOEFL, TOEIC, or IELTS (if available)
- 12) Employment verification
- 13) Copy of passport and two photos (3cm x 4cm) (please check the expired date.)
 - 1) Application form (Duly filled in) 04 copies
 - 2) Proforma for Foreign Training 01 Copy
 - 3) Surety Bonds 01 Copy
 - 4) Undertaking 01 Copy
 - 5) Passport Copy 04 Copies
 - 6) Copy of National Identity 04 copies

4. Incomplete/late submission of documents/nomination will not be accepted. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.

Section Officer (SEA)
Ph. No. 051-9202084/ Fax No. 051-9211822

- 1) Secretary, Cabinet Division, Islamabad
- 2) Secretary, Establishment Division, Islamabad
- 3) Secretary, Capital Administration and Development Division, Islamabad
- 4) Secretary, Ministry of Statistics, Division Islamabad
- 5) Secretary, Finance Division, Islamabad
- 6) Secretary, Ministry of Planning Development & Reform, Islamabad
- 7) Secretary Ministry, of Education, Trainings and Standards in Higher Education, Islamabad
- 8) Chairman, Federal Board of Revenue, Islamabad
- 9) Chairman, Board of Investment, Islamabad
- 10) Chairman, Higher Education Commission, Islamabad

Copy forwarded for similar action to:

- 1) Chairman, Planning & Development Board, Government, of Punjab Lahore
- 2) Chairman, Planning & Development Board, Government, of Sindh Karachi
- 3) Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
- 4) Additional Chief Secretary, Planning & Development Department, Government of Baluchistan Quetta
- 5) Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
- 6) Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit
- 7) Additional Chief Secretary, FATA Secretariat, Peshawar
- 8) Additional Chief Secretary, Local Government and Community Development Department, Government of the Punjab, Civil Secretariat, Lahore
- 9) Additional Chief Secretary, Local Government Department, Government of Sindh, Karachi.
- 10) Additional Chief Secretary, Local Government, Elections and Rural Development Department - Government of Khyber Pakhtunkhwa, Peshawar.
- 11) Additional Chief Secretary, Local Government and Rural Development Department, Government of Balochistan, Quetta.
- 12) Additional Chief Secretary, Directorate of Local Government and Rural Development, FATA Secretariat, Peshawar.
- 13) Joint Secretary (Training), Establishment Division, Islamabad
- 14) Section Officer (Admin) EAD

Cc:

- 1) Joint Secretary, (Admin) EAD
- 2) Secretary (FTC), EAD
- 3) Network & System Administrator, EAD