

Government of Pakistan
Ministry of Finance, Revenue and Economic Affairs
(Economic Affairs Division)

No. 3 (4) SEA/2018

Islamabad, the 5th April, 2018

OFFICE MEMORANDUM

Subject: **TRAINING COURSE ON "INTERNATIONAL CERTIFICATE COURSE IN PROPERTY VALUATION (REAL ESTATE PRACTISE)" TO BE HELD FROM 9-27 JULY, 2018 AT MALAYSIA**

The undersigned is directed to inform that the "National Institute of Valuation (INSPEN), Malaysia" Government of Malaysia will be organizing the Fully Funded subject training program and has invited **two (02)** nominations for the said training program scheduled to be held from **9-27 July, 2018**. The detailed information and application form may be downloaded from websites: <http://www.inspen.gov.my> & www.ead.gov.pk

2. The objectives and eligibility criteria and of the course are as under: -

Objectives

The course is designed to enable participants:

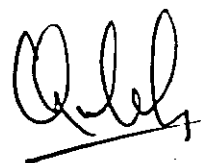
- To acquire knowledge on real estate development in Malaysia
- To identify all factors affecting value.
- To perform simple valuation tasks using suitable methods write simple valuation reports effectively using accepted guidelines
- To exchange experiences and compare the real estate practices between Malaysia and other countries.

Eligibility Criteria

- Be Government Officers (BS-17 and above) only and nominated by respective Federal Government or Provincial Department
- Have at least three (3) years of working experience in Real Estate valuation or related field. Land Administrators, Real Estate Tax Officers, Land Officers, Real Estate Officers, Finance Officers and those who work in the real estate related industry are encouraged to apply.
- Possess a basic university degree in real estate valuation, urban land appraisal or related field. A photocopy of the certificate **MUST** be enclosed.
- Have a good command of spoken and written English. A photocopy of English higher learning certificate or equivalent **MUST** be enclosed.
- Aged 26 to 45 at the commencement of the course and certified medically fit to attend the course.
- Have never participated in any MTCP organized by other training institutions in Malaysia.

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by the close of business hours (4 PM) on **19th April, 2018 (Thursday)**, positively.

- | | | |
|----|--|------------------|
| 1. | Application form (duly filled in, incomplete application Form even a single entry would not be entertained by donor) | 04 copies |
| 2. | Performa for Foreign Training | 01 copy |
| 3. | Surety Bonds | 01 copy |
| 4. | Undertaking. | 01 copy |
| 5. | Passport Copy | 01 copy |
| 6. | Copy of National Identity Card | 01 copy |



4. Incomplete documents/late submission of documents/nomination will not be accepted. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.



(SYED QALAB-E-ABBAS)

Section Officer (SEA)

Ph: 9202084/Fax 9211822

- 1) Secretary, Cabinet Division, Islamabad
- 2) Secretary, Establishment Division, Islamabad
- 3) Secretary, Capital Administration and Development Division, Islamabad
- 4) Secretary, Ministry of Communications, Islamabad
- 5) Secretary, Ministry of Defence, Rawalpindi
- 6) Secretary, Finance Division, Islamabad
- 7) Secretary, Ministry of Planning Development & Reform, Islamabad
- 8) Secretary, Ministry of Housing and Works, Islamabad
- 9) Secretary, Ministry of Interior, Islamabad
- 10) Chairman, Federal Board of Revenue, Islamabad
- 11) Chief Commissioner, Islamabad Capital Territory, Islamabad

Copy forwarded for similar action to:-

1. Chairman P&D Board, Govt. of the Punjab, Lahore
2. Additional Chief Secretary (Dev), P&D Board, Government of Sindh, Karachi
3. Additional Chief Secretary(Dev), P&D Department, Government of Khyber Pakhtunwa, Peshawar
4. Additional Chief Secretary(Dev), P&D Department, Government of Balochistan, Quetta
5. Additional Chief Secretary(Dev), Govt. of Azad Jammu & Kashmir, Muzaffarabad
6. Additional Chief Secretary (Dev), Government of Gilgit Baltistan, Gilgit.
7. Additional Chief Secretary (Dev), FATA Secretariat, Peshawar.
8. Chairperson, Punjab Revenue Authority Govt. of the Punjab, Lahore
9. Chairperson, Sindh Revenue Authority Government of Sindh, Karachi
10. Chairperson, Khyber Pakhtunwa Revenue Authority, Government of Khyber Pakhtunwa, Peshawar
11. Chairperson, Balochistan Revenue Authority, Government of Balochistan, Quetta
12. Chairperson, Azad Jammu & Kashmir Revenue Authority Govt. of Azad Jammu & Kashmir, Muzaffarabad
13. Chairperson, Gilgit Baltistan Revenue Authority, Government of Gilgit Baltistan, Gilgit.
14. Joint Secretary (Training), Establishment Division, Islamabad
15. Section Officer (Admn-I), EAD

Cc:

1. Joint Secretary (EC), EAD
2. Joint Secretary (Admn.), EAD
3. SO (UN-III)/Secretary (FTC), EAD
4. Network & System Administrator, EAD