

JOB DESCRIPTION OF CONSULTANT, ECONOMICS

- i. To develop and apply economic models to assess the impact of various policies and strategies.
- ii. To conduct cost-benefit analyses to inform decision-making processes.
- iii. To provide expert advice on economic aspects of sectoral (i.e energy) planning and policy formulation.
- iv. To Assist in the development of strategies to promote sustainable economic growth through effective management of available resource base.
- v. To oversee the collection, analysis, and interpretation of economic data related to economic interventions in terms of policies and projects.
- vi. To prepare comprehensive analytical reports and present to the stakeholders
- vii. To collaborate with government agencies, private sector entities, and international organizations to align economic strategies with national development goals.
- viii. To provide training and mentorship to junior economists and staff within the Planning Commission.
- ix. To promote a culture of continuous learning and improvement in economic analysis and knowledge sharing practices.
- x. To interpret complex socio-economic data and provide actionable insights periodically.
- xi. To interpret complex data and provide actionable insights from time to time.
- xii. To carry out any other task assigned by Secretary, Member, DCPC and Minister PD&SI.

**JOB DESCRIPTION OF CONSULTANT, INFORMATION TECHNOLOGY
AND DIGITAL TRANSFORMATION (IT & DT)**

- i. To ensure that all project components align with the overarching strategy of the Digital Economy Enhancement and broader Digital Pakistan vision.
- ii. To continuously review and align project activities with strategic objectives to ensure coherence and synergy across various initiatives.
- iii. To provide expert advice to the project, offering insights and strategic guidance to inform decision-making. Assist in translating the strategic vision into actionable plans and ensure that project execution adheres to defined goals.
- iv. To advise on development and refinement of policies that support digital transformation.
- v. To provide guidance on capacity-building measures needed to support the successful implementation of digital strategies within different projects and also identify skill gaps, recommend training programs, and advise on best practices for building a competent digital governance team.
- vi. To guide the team in strategic risk assessments for the project components and develop mitigation strategies.
- vii. To prepare strategic reports and documentation so as to articulate the progress, challenges, and opportunities within the project's strategy implementation.
- viii. To interpret complex data and provide actionable insights from time to time.
- ix. To carry out any other task assigned by Secretary, Member, DCPC and Minister PD&SI.

**JOB DESCRIPTION OF CONSULTANT, PRIVATE SECTOR
DEVELOPMENT AND INVESTMENT (PSD&I)**

- i. to analyze economic trends to identify opportunities for private sector growth and investment in the economy;
- ii. to develop strategic plans to enhance public-private partnerships and investment frameworks;
- iii. to conduct feasibility studies and impact assessments for proposed projects;
- iv. to collaborate with government agencies to formulate policies that stimulate private sector development;
- v. to provide expert advice on regulatory reforms to improve the business environment;
- vi. to facilitate workshops and training sessions for stakeholders on investment strategies;
- vii. to monitor and evaluate the implementation of development projects to ensure alignment with objectives;
- viii. to prepare detailed reports and presentations for senior officials and policymakers;
- ix. engage with international development partners to leverage resources and expertise;
- x. promote innovation and entrepreneurship within the private sector to drive economic growth; and
- xi. to carry out any other task assigned by Prime Minister, Minister and/or Secretary, PD&SI.

**JOB DESCRIPTION OF CONSULTANT, DATA ANALYTICS AND DATA
SCIENCE (DA&DS)**

- i. To collect data sets from various sources and shall form a data bank of data collection and management.
- ii. To collect and conduct exploratory data analysis to identify trends, patterns and insights for synchronization for informed policymaking process
- iii. To develop reports and present its findings to all stakeholders including senior management
- iv. To cross work with economists, planners and IT specialists so as to ensure integration of data driven insights within policymaking frameworks
- v. To assess the impacts of policies through data analysis and frame concrete recommendations for improvements
- vi. To interpret complex data and provide actionable insights from time to time.
- vii. To carry out any other task assigned by Secretary, PD&SI.

**JOB DESCRIPTION OF CONSULTANT, SCIENCE AND
TECHNOLOGY(S&T)**

- i. To analyze current science and technology trends to inform policy development and strategic planning;
- ii. to collaborate with stakeholders to identify priority areas for research and innovation investment;
- iii. to evaluate the impact of science and technology initiatives on national development goals;
- iv. to develop frameworks to promote public-private partnerships in research and development;
- v. to provide expert and research-based recommendations on enhancing the national science and technology infrastructure;
- vi. to facilitate capacity-building programs to strengthen skills in the science and technology sector;
- vii. to prepare comprehensive reports and presentations on science and technology advancements;
- viii. to engage with international organizations to foster collaboration and knowledge exchange;
- ix. to advocate for evidence-based policies that support sustainable technological advancement;
- x. to monitor emerging technologies and their potential applications for economic growth; and
- xi. to carry out any other task assigned by Prime Minister, Minister and/or Secretary, PD&SI.

JOB DESCRIPTION OF CONSULTANT, URBAN SPECIALIST (UD)

- i. To review global, regional, national as well as local level interventions related to resilient urban planning and development and formulate National Urban Agenda for Pakistan.
- ii. To prepare national urban policy alongwith national urban planning guidelines after analyzing existing urban policies as well law rules, regulations at national, provincial, regional and local government level for ensuring environment friendly urban planning and development.
- iii. To arrange discourses/workshop/seminar on urban issues in consultation with all stakeholders.
- iv. To prepare policy brief on urban strategies for DCPC/Minister/Secretary.
- v. To share comments/views on development projects related to urban policies and development.
- vi. To analyze urban issues related to spatial planning, land use, transportation, housing, and public services, identify potential improvements and areas of growth within urban spaces and recommend effective, sustainable urban planning strategies.
- vii. To prepare comprehensive reports on urban planning activities, highlighting achievements, challenges, and lessons learned.
- viii. To interpret complex urban data and provide actionable insights from time to time.
- ix. To carry out any other task assigned by Secretary, Member, DCPC and Minister PD&SI.

JOB DESCRIPTION OF CONSULTANT, ENERGY

- i. To provide a credible analytical support for assessing and planning an optimal and holistic strategy for the country's energy sector.
- ii. To work related to review of the Public Sector Development Portfolio, energy sector plans, URRAN Pakistan, 5 Es framework, policy reforms etc.
- iii. To provide analysis related to investments and operational optimization of energy production, supply, and logistics.
- iv. To contribute to formulation of integrated energy plans and policy recommendations.
- v. To keep interactions with academia and private sector regarding energy strategy, policy, and planning directions and related analytical and informational needs.
- vi. To obtain necessary policy and planning directions for framing of reports with recommendations for approval from relevant authorities.
- vii. To keep coordination with government agencies, academic institutions, and private sector entities to ensure stakeholder engagement and also to coordinate with donor agencies, international organizations, and consultants to ensure the effectiveness of data.
- viii. To provide support for research and development, surveys and data collection, training, and systems deployment for sustainable IEP activities.
- ix. To provide input for making effective recommendations and implementation plans for energy sector developments.
- x. To interpret complex data and provide actionable insights from time to time.
- xi. To carry out any other task assigned by Secretary, Member, DCPC and Minister PD&SI.