



**GOVERNMENT OF PAKISTAN
PLANNING COMMISSION
MINISTRY OF PLANNING, DEVELOPMENT AND SPECIAL INITIATIVES
(PROJECT WING)**

HIRING OF SHORT TERM CONSULTANCY SERVICES

MONITORING AND EVALUATION OF

DIAMER BHASHA DAM

The Government of Pakistan, Planning Commission invites sealed proposals from reputed firms, duly registered with Income Tax & Sales Tax for Monitoring and Evaluation of Diamer Bhasha Dam. Details given in the ToRs. The Bidding will be undertaken in single stage, two envelopes mode of procurement as per PPRA Rules.

Detailed ToRs indicating scopes of work & eligibility criteria are available on the website of the Planning Commission www.pc.gov.pk and PPRA [website https://www.ppra.org.pk/](https://www.ppra.org.pk/). 2% of total financial bid deposit at call in the name of undersigned may be submitted. Technical and Financial Proposals, containing all information as per scope of work may be submitted on or before **30th September, 2021, 14:00 Hrs (PST) in the office of the undersigned, which will be opened on the same date at 1430 Hrs.**

(S.R.USMANI)
Project Director
Strengthening of M/O PD&SI in M&E of PSDP Project, PPMI Complex H-8/1 Islamabad.
Tel: 051-9269879



**GOVERNMENT OF PAKISTAN
MINISTRY OF PLANNING,
DEVELOPMENT & SPECIAL
INITIATIVES**

**Terms of Reference for
Monitoring and Evaluation of
Diamer Bhasha Dam Project**

Under the Project titled

***“STRENGTHENING OF M/o PD&SI IN MONITORING &
EVALUATION OF PSDPPROJECTS”***

Terms of Reference

For

Monitoring and Evaluation of

Diamer Bhasha Dam

1. Background

Diamer Bhasha Dam project is being executed at initial approved cost of Rs. and Rs. million for Dam and Land acquisition part respectively. Both the projects are sponsored by the Ministry of Water Resources (M/oWR) and executed by WAPDA albeit through a publicly owned company e.g. Diamer Bhasha Development Company Pvt. Ltd. However, given the scale of these investments and the vital importance of this mega project, the M/o PD&SI intends to place its own M&E Resource as Third Party Monitors, in addition to the inbuilt arrangements made by the sponsoring and executing agencies.

2. Objective and Purpose of the Assignment

Ministry of Planning, Development & Special Initiative (PD&SI) intends to appoint Firm having relevant experience and Expertise of the required qualification and experience for monitoring and mid-term evaluation of Diamer Bhasha Dam Mega Project. The services includes monitoring & evaluation of the project implementation processes with respect to Financial and Physical progress viz-a-viz feasibility studies, design parameters, specifications, cost estimation, estimation of quantities, procurement processes, contracts management, quality and quantities of works as envisaged in the execution plan of approved PC-Is and to validate the payments made against land acquisition.

3. SCOPE OF SERVICES:

- i. The Firm will desk review the feasibility studies, Design Reports, work plans /timelines for different activities, Contract agreements, Tender Documents of selected/assigned projects, as per approved scope of work and point-out delays, deviations and variations and suggest course correction to avoid revision of PC-Is and time and cost overrun.
- ii. The Firm will undertake fortnightly detailed field visits to the projects site for Monitoring & Evaluation and conformity of the execution with the approved project designs,

- specifications & timelines.
- iii. The Consultant(s) will have thorough review and analysis of the material used and quality of work being carried out by using internationally accepted Materials testing methods and engineering best practices.
 - iv. The Firm will verify the veracity of the on-site material lab tests and will validate/compare with the quality of sample tests carried out in credible labs (approved by the Client) by the Firm, in the context of different civil work dimensions.
 - v. The Firm will draw comparison and analyze the approved work plan in juxtaposition with the actual physical progress and identify the causes of delay, cost overrun and variations.
 - vi. The Consultants shall keep track of work progress and events affecting project cost and implementation schedule.
 - vii. The Firm will submit monthly M&E reports described in the Deliverables as per forms and formats agreed and to be modified /added as per new requirements to the Projects Wing of M/o PD&SI during currency of the assignment.
 - viii. Make monthly presentations on projects' performance to concerned Officials in Planning Commission (Deputy Chairman, Member I&M/Infra: and DG Monitoring & other concerned) and other stakeholders whenever required.
 - ix. The Consultants will validate the process of land acquisition and the payments against thereof and point out the violations if any.
 - x. The Consultants will report on the capacity and resources deployed by the Contractors and Consultants if these are as per requirement and agreement or otherwise.
 - xi. The Firm will recommend measures for course correction for keeping the project on track.
 - xii. The Firm will identify risks & threats and suggest measures for their mitigation, ensuring timely completion of the project.
 - xiii. The Firm will dovetail the M&E Plans with the Firm and Contractors' Work plan not to affect their working.
 - xiv. Any other aspect of the projects to be monitored and assigned by the Projects Wing/Water Resource Section of M/o PD&SI.

4. Technical Experts required for the services

The firm may have a team of the following experts:

1. Two Civil Engineers with

- a) Majors in Water Resource Engineering with 20 years' verifiable experience Or PhD/MS degrees in Civil Engineering with specialization in Water Resources with 15 years' experience in Planning, Implementation and M&E of Water Sector Development Projects and Water Sector Infrastructure Projects, Dams (must) and Irrigation related mega projects etc. (5 years' experience of working in a public sector organization in projects' execution is a MUST).
 - b) Prior Experience of Impact Assessment Reports, Feasibility and Case Studies, especially in water resources and experience in a Leadership position in Public Sector Organization and International Organization will be an advantage. Hands on Experience of GIS and relevant mapping software.
 - c) Experience in the region /Pakistan is desirable. The Firm may have the ability of excellent communication in English and Urdu, excellent IT skills, the ability to prepare compelling presentations; the ability to travel throughout Pakistan; the ability to work/seek employment in Pakistan without restriction.
2. One CA/ACCA having 10 years' experience of finance, cost accounting, audit & procurements (at least 3 years' experience of working in a public sector organization is a MUST).
 3. One Land record Expert (Retired Tehsildar or above)

5. Evaluation Criteria

Criteria 1. Expertise and Capability of Proposer (Expertise of organization submitting proposal)		Points obtainable
1	General Organizational Capability which is likely to affect performance (i.e. size of the organization, strength of management support, experience, Projects undertaken)	15
2	The Firm is in sound financial condition based on the financial documentation and information furnished in their proposal which should not show any financial concerns, such as negative net worth, bankruptcy proceedings, insolvency, receivership, major litigation, liens, judgments or bad credit or payment history.	10

3	Methodology showing understanding of task	10
4	Experience of evaluating similar programmes/projects	15
5	Composition of the team proposed to provide, and Curriculum vitae of the proposed team	50
Total Points		100

6. DELIVERABLES:

The Firm will deliver the following Reports:

- 1) The Firm will submit an Inception Report within One week of the award of contract, comprising *“Monitoring & Evaluation Framework and Methodology, plan and timelines, duties roll of the Experts”*, including Work Plan to Monitor & Evaluate the activities of the assigned projects;
- 2) Monthly monitoring and evaluation Reports as per agreed scope. Containing detail analysis, findings, observations, recommendations about all the components of the projects by 5th of each month for the projects.
- 3) Quarterly Reports.
- 4) The Firm will report the findings and recommendations for risk mitigation, course correction and smooth completion of the Projects within the scope, cost & time.
- 5) High quality PowerPoint Presentations for all the Reports mentioned above.
- 6) The language of the Reports will be English.
- 7) Final Report at the close of the assignment

7. Reporting Channel

The Firm will report to Member I&M/DG Monitoring “Projects Wing, Ministry of Planning, Development& Special Initiatives”.

8. Duration of Contract

The Firm will be hired for six months.

9. Termination of the Contract:

M/o of PD&SI can terminate the contract anytime without notice if it is not satisfied with the performance of the Firm without any liability.

10. COST OF THE ASSIGNMENT

The financial proposal / quotation should provide monthly fixed fees the Firm would charge for the assignment, inclusive of transportation, lodging, stationery, printing and incidentals etc. with no hidden or additional charges whatsoever.

11. TERMS of PAYMENT

Payment to the Firm will be made through bank account by 15th of the succeeding month subject to approval of the deliverables by the Projects Wing M/o of PD&SI. 10% of the gross monthly emoluments/fees will be retained and will be released after submission and approval of final report. Taxes will be deducted as per law.

12. Submission of Bids

The Firms will submit proposals as PPRA Rules as a single stage two envelopes (technical and financial proposals submitted separately).