



Government of Pakistan
Ministry of Planning Development & Special Initiatives

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Invitation for Bids (IFB) for Execution of a Mega Event(s)

(Including Concept Development, Creative Design, Branding & Promotion, Media & PR, Venue Setup, Stage & Audio-Visual Design, Guest Management, Protocol, Catering, Boarding & Lodging, Transportation, Security Coordination, and All Ancillary Services)

PSDP Project “Social Sector Accelerator – Prime Minister’s Youth Empowerment Programme”

Youth Ke Uraan

www.pc.gov.pk

Social Sector Accelerator – Prime Minister’s Youth Empowerment Programme
Ministry of Planning Development & Special Initiatives,
Room No.02, Projects Wing, 2nd Floor, PPMI Complex, H 8/1, Islamabad. 0519269904



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General Terms & Conditions

To be eligible, the firms must meet below mentioned criteria:

- i. Demonstrate a strong portfolio of previous work experience, showcasing expertise in managing large-scale events, capturing high-quality visuals, social media management and live streaming, and producing compelling documentaries.
- ii. Have a dedicated team of professionals with expertise in event planning, management, photography, videography, editing, social media management and live streaming and documentary production.
- iii. The firm must produce the requisite experience certificates so that to authenticate that the pertinent task of event management/ videography has been accomplished in the past.
- iv. Possess the necessary equipment and resources for efficient and high-quality event coverage and content creation.
- v. Demonstrate financial soundness and stability to undertake the assignments.
- vi. Have the capacity and resources to handle multiple projects simultaneously.
- vii. Demonstrate a creative approach to event management and content creation including
- viii. Venue and city branding and decoration (printing of banners, posters, streamers, etc.)
- ix. Possess a network of resources and personnel across Pakistan to ensure efficient project execution in various locations.
- x. The Commission reserves the right to accept/reject wholly or partially any response or cancel the pre-qualification process altogether at any stage of the hiring of the firm without assigning any reason.
- xi. Responses are liable to be rejected if; they are not conforming to the terms and conditions stipulated in this prequalification document.
- xii. Firms/ contractors should note that during the period from the receipt of the proposal and till further notice from the authority, all queries should be communicated via contact person and in writing only.
- xiii. Event management must be completed within the stipulated time from the date of receipt of purchase order in the pre-decided premises/ venues.
- xiv. The firm has to depute a social media management team, videography, and photography team to achieve the organizational objectives along with a team who can manage road shows, venue decoration, roadside branding through banners, hoardings, streamers, etc.
- xv. PE reserves the right to increase or decrease the quantity and quality of deliverables and cancel the tender/procurement process completely or partially at any stage.
- xvi. There are totally 2 lots. Bidders can apply for both or even a single lot. Bids will be evaluated accordingly.

1. Schedule of Requirements and Delivery Timeframe

1.1 Supply of following items at Government Office in Ministry of Planning Development & Special Initiatives, Islamabad.

LOT NO.	SCHEDULE OF REQUIREMENTS		TIMEFRAME / PERIOD OF SUPPLY/INSTALLATION
	HARDWARE / MISCELLANEOUS ITEMS	QUANTITY	
Lot No. 1	Event Management Including Concept Development, Creative Design, Branding & Promotion, Media & PR, Venue Setup, Stage & Audio-Visual Design, Guest Management, Protocol,	Turn Key Solution	Instantly on issuance of purchase order (Urgent Basis)



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	Security Coordination, and All Ancillary Services.		
Lot No. 2	Boarding & Lodging, Transportation, catering, Food supply, Air travel etc.	Annexure-II Sr. B and C	On daily basis over the period of event days for 4 days.

Note:- Pre-bid meeting will be held on 22nd of April, 2025 at 02:30pm at Room No.208, P Block, Pak Secretariat. Islamabad.

2. Eligibility Criteria

Proposal must contain following documents. Preliminary scrutiny (initial Screening) of bids will be done on the basis of following parameters which are pre-requisites, non-compliance of any of the following clause shall disqualify the bidder/Responding Organizations (ROs).

(Technical Proposal must contain following document)

2.1 Company Profile / Brochures.

2.2 Bidder must have valid NTN / ATL & GST. (Copies of valid NTN/ATL and Income / Sales Tax registration certificates).

2.3 Evidence of company's registration or incorporation. (Copy required)

2.4 Client List, events related equipment Brochure/Data Sheet/portfolio and other relevant documents.

2.5 Bidder should have service/support mechanism (Provide list of staff)

2.6 Proof of minimum 03 Years of relevant experience of managing similar events with public, development and corporate sector and must have experience in managing large crowd.

2.7 Affidavit (on Rs 100 stamp paper) that the Company is neither blacklisted nor in litigation with any of its clients and if there is any litigation the bidder will be bound to disclose the same with nature thereof.

2.8 Affidavit (on Rs 100 stamp paper) that the bidder / company will ensure compliance with the technical specifications as mentioned in tender documents (**Annex-II**). Services quoted must be of good market repute.

2.9 Financial soundness of the company (**Minimum 10 Million credit amount**), accordingly, provide last one year of bank statements or bank letter confirming the minimum 10 million credit amount or above.

2.10 Copy of Bid Bond (Earnest Money) has to be attached with the bid. Original Bank Draft is to be attached with the bid.

2.11 Onsite delivery of services to be provided by the bidder and cost must be included in the bid price. Event(s) site(s) will be with in Islamabad city.

Note: All documents should be properly signed and stamped. Documentary proof for all above requirements is a mandatory requirement, non-compliance shall lead to disqualification.

Terms of Reference (TOR) for Work:



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- 3.1. Arrangement and organization of events (meetings, seminars, opening/closing ceremonies, prize distribution ceremonies, exhibitions, tree plantation ceremonies and conferences at university premises, halls/ auditoriums and other venues (both indoor and outdoor))
- 3.2. Arrangement for Photography/ Videography services for PEvents and making live streaming of Events on Social Media whereas paid campaigns or digital media advertising will be conducted through those agencies which are on the PID panel.
- 3.3. Arrangements of a sound system, masters of ceremony and allied services
- 3.4. Provision and fixation of SMD Screens
- 3.5. Arrangement for refreshments (tea/lunch/dinner)
- 3.6. Venue and city branding and decoration (printing of banners, posters, streamers, etc.)
- 3.7. Coordination and collaboration for other tasks related to event management (both national and international events)
- 3.8. Or any other items/services required for the smooth conduction of the event.

EVALUATION CRITERIA

The work will be awarded on quality cost basis and who fulfils the above mandatory eligibility criteria and the quoted services must be up to the mark and of highest standard.

Preparation of Bids

- 4.1. As per PPRA rules, Single Stage – Single envelope procedure will be used for the said procurement.
- 4.2. **The bids shall be submitted on EPADS and hardcopy sealed package/packages in such a manner that the contents are fully enclosed and cannot be known until duly opened.**
- 4.3. **Bids not received on EPADS will not be considered.**
- 4.4. **Soft copies of proposals must be provided through EPADS and along with bid envelopes in USB.** In case of any difference between hard and soft copy, the hard copy will prevail.
- 4.5. **Bid Bond/Security:** A Bid Bond in the shape of a Bank Draft/Pay Order in the name of Ministry of Planning Development & Special Initiatives, equivalent to **2% of the total cost** of the quoted bid must be submitted along with the financial proposal.
- 4.6. Bidder should duly fill in and submit the **Bid Forms**
- 4.7. Bidder shall submit an **Affidavit** that it is not blacklisted by any Federal, Provincial Public sector organization.
- 4.8. All bids and prices must remain valid for a period of **120 days** from the closing date of the submission of tender documents. However, the bidders are encouraged to state a longer period of validity of the bids.
- 4.9. The currency in the bids shall only be quoted in Pakistan Rupees (PKR).
- 4.10. Bidder should clearly indicate the duration of delivery (MUST be within given timeframe) of items/equipment/services after the award of procurement contract.



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4.11. All queries relating to Tender Notice should be e-mailed to pd@bnip.gov.pk / **051-9269903**

Marking Criteria – Quality and Cost-Based Selection (QCBS)

As per Rule 36(b) of Public Procurement Rules, 2004

Total Score: 100 Marks

- **Technical Proposal (Quality): 60%**
- **Financial Proposal (Cost): 40%**

1. Technical Proposal – 60 Marks (60%)

Evaluation Criteria	Maximum Marks
<p style="text-align: center;"><u>NTN/ GST Registration with FBR</u></p> <ul style="list-style-type: none"> • Must be a registered business entity in Pakistan • Must hold a valid NTN and be registered with FBR. • Must be registered with relevant provincial revenue authorities (for sales tax). <p style="text-align: center;">Required Documents: Certificate of incorporation/partnership deed, NTN and Sales Tax Registration Certificates</p>	10
<p style="text-align: center;"><u>Relevant Experience</u></p> <ul style="list-style-type: none"> • Minimum 3 years of experience in organizing similar events. • At least 5 events successfully executed in the last 3 years for public or reputable private sector clients. • Required Documents: Event completion certificates/work orders, client references, event portfolio. 	20
<p style="text-align: center;"><u>Financial Capability</u></p> <ul style="list-style-type: none"> • Minimum average annual turnover of PKR 10 million over the last 3 fiscal years. • Sound financial position to undertake event-related expenses. • Required Documents: Audited financial statements or bank statements for the last 3 years, bank certificate. 	25
<p style="text-align: center;"><u>HR Capacity</u></p> <ul style="list-style-type: none"> • Qualified and experienced staff in event planning, logistics, media coordination, etc. • Required Documents: Company profile with organogram, CVs of key personnel. 	20
<p style="text-align: center;"><u>Equipment & Logistics capability</u></p> <ul style="list-style-type: none"> • Access to necessary event equipment either owned or through reliable subcontractors. 	20



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Evaluation Criteria	Maximum Marks
<ul style="list-style-type: none">Required Documents: List of equipment with providers.	
<u>Affidavit of not black listed</u> <ul style="list-style-type: none">Firm must not be blacklisted by any government or semi-government entity.Required Document: Notarized affidavit on stamp paper.	05

5. Evaluation Method

The evaluation will be based on the above criteria, using a total of 100 marks. Firms scoring 60 marks or above will be qualified. The evaluation committee reserves the right to verify all submitted documents and conduct interviews or presentations if needed.

5.1. Financial Proposal – 40 Marks (40%)

The lowest responsive financial proposal shall be given a financial score of 40. All other proposals shall be given financial scores relative to the lowest price, using the following formula:

Formula:

$$\text{Financial Score} = (\text{Lowest Bid Price} / \text{Bidder's Price}) \times 40$$

5.2. Final Evaluation

The final score for each bidder will be computed by adding the weighted technical and financial scores:

$$\text{Final Score} = \text{Technical Score (out of 60)} + \text{Financial Score (out of 40)}$$

Award of Contract

The contract shall be awarded to the bidder with the **highest combined score**.

6. Submission of Bids

6.1. Bids shall be submitted on EPADS and hard copy shall be delivered by hand or courier in a **SEALED CONFIDENTIAL COVER** and must reach to the Project Director **Social Sector Accelerator – Prime Minister’s Youth Empowerment Programme, Ministry of Planning Development & Special Initiatives, Room No.02, Projects Wing, 2nd Floor, PPMI Complex, H 8/1, Islamabad** on or before the last date indicated in Tender Notice i.e. **27th of April, 2025 at 11.00am**.

BIDS/PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

6.2. All bids submitted after the time prescribed in tender notice/documents shall be rejected and returned without being opened.

7. Opening, Evaluation and Rejection of Bids

7.1. Ministry of Planning, Development & Special Initiatives have a right to accept or reject any or all bids without giving any reason.

7.2. Bids will be opened on the same date at M/o PD& SI (above mentioned address clause 4.1) at **11.30 AM** in front of bidder or their representatives who May choose to be present.



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- 7.3. Details of specifications required by M/o PD&SI are attached at Annexure-II. Initial evaluation/screening will be done as per Annexure-I; whereas, evaluation as per Annexure-II. bidders should provide all details in required templates as provided under:
- Annexure-I for Initial Screening
 - Annexure-II for technical evaluation (technical proposal envelope)
 - Annexure-III for financial evaluation.
- 7.4. Date and time for the opening of the Bids, after thorough technical evaluation of the bids, shall be communicated to the qualified bidders only,
- 7.5. The procuring agency shall read aloud the unit price as well as the bid amount and shall record the minutes of the bid opening. All bidders in attendance shall sign an attendance sheet.
- 7.6. M/o PD& SI may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals but is not required to justify those grounds.
- 7.7. M/o PD& SI shall incur no liability, solely by virtue of its invoking sub-rule (1) towards suppliers or contractors who have submitted bids or proposals.
- 7.8. In the above case notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals.
- 7.9. Bids will be opened in Committee/Conference Room, 1st Floor, P Block, Pak Secretariat, Islamabad at 11:30 am on **27-04-2025**.

8. Disqualification and Blacklisting of suppliers and contractors

- 8.1. M/O PD&SI shall disqualify a supplier or contractor if it finds, at any time, that the information submitted by him concerning his qualification as supplier or contractor was false and materially inaccurate or incomplete.
- 8.2. Suppliers and contractors who either consistently fail to provide satisfactory performances or are found to be indulging in corruptor fraudulent practices shall face permanent or temporary bar, from participating in procurement proceedings.

9. Acceptance of Bids and Award of Procurement Contract

9.1. Acceptance of Bid and Award Criteria

The bidder after qualifying through the given criteria in **Annexure-I** and **Annexure-II** will be called for further discussion. The selection will be on quality and cost basis. 40% weightage will be given to cost and 60% weightage for quality.

9.2. Procuring Agency's Right over quantities at the time of Award

The Procuring Agency reserves the right at/after the time of award of procurement contract to increase or decrease, the quantity of goods/services up to 15% as originally specified in the Annexure-II without any change in unit price or other terms and conditions. Payment will be made for the items delivered as per rate (per unit) provided by the bidder.

9.3. Notification of Award

9.3.1. Prior to the expiration of the period of bid validity, the Procuring Agency shall



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notify to the successful Bidder in writing that the bid has been accepted.

9.3.2. The notification of award shall constitute the formation of the Contract between the Procuring Agency and the successful Bidder.

9.3.3. The enforcement of the Contract shall be governed by Rule 44 of the PPRA.

9.3.4. The Bid Security submitted by the successful bidder at the time of submitting its bid shall be returned to the Bidder upon award of purchase order and furnishing of the Performance Security of the successful bidder.

10. Performance Security

10.1. The successful Bidder shall be required to deposit in the form of a Performance Security, a Performance Bond upon execution of the procurement contract, a sum equivalent to **ten percent (10%)** of the total procurement Cost, on the Form and in the manner prescribed by the Procuring Agency. This Performance Security shall be kept valid from the date of issue and should cover the warranty period where applicable period after all contractual obligations have been fulfilled.

10.2. Failure to provide a Performance Security by the successful Bidder is a sufficient ground for annulment of the award and forfeiture of Bid Security. In such event the Procuring Agency may award the contract to the next lowest evaluated bidder or call for new bid

11. Mode of Payment

11.1. Payment will be made upon completion of entire service(s).

11.2. The rates will be inclusive of all taxes including GST.

11.3. Taxes will be deducted as per the Government Rules.

11.4. All payments shall be made through a cross cheque in the Pak. Rupees.

11.5. No payment shall be made in advance.

12. Liquidated Damages

12.1. If the firm fails to provide supplies/services as per PE requirements, the security money will be forfeited, and the work will be done at the risk and cost of the contractor.

12.2. It must be clearly understood that the Terms and Conditions and quality of services are intended to be strictly enforced. No escalation of cost will be permitted throughout the period of completion of the contract.

12.3. The selected firm will be bound to provide services at any suitable venue as per requirement and deliver items at PE premises, Islamabad or any place as and when communicated. The firm will bear its mobility/ transportation expenses for installing branding material, decorating venues and providing branding material.

12.4. The PE reserves the right to increase or decrease the quantity or may cancel any or all items shown in the schedule of requirement under PPRA Rules.

12.5. All the relevant Government taxes must be included in the quoted rates. Separate claim in this regard will not be entertained from the supplier. No additional amount will be paid by the PE. Rates quoted by the firm should be inclusive of all taxes.

12.6. Taxes will be deducted as per the Government Rules.



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- 12.7. In case of any dispute between the two parties in any matter arising out of this agreement. The case shall be referred to the Project Director, PE whose decision shall be final and binding on both the parties.
- 12.8. The firm should ensure that the schedule should be prepared on the basis of requirement in such a manner that all the services are efficiently carried out in conducting of events and other activities in time.
- 12.9. Event management will remain under the administrative control of the focal person of the firm/company. The firm will be responsible for payment of the salaries/charges of workers. The workers will be bound to act according to the lawful instructions/ orders of PE.
- 12.10. In case of leave/absence of a focal person from duty, the firm will be responsible for the provision of suitable replacements during that period. If firm's focal person is found unfit for duty, he will be replaced by the vendor immediately on the identification by PE.
- 12.11. If the performance of the firm is not up to the satisfaction of PE then the contract may be cancelled, and security money may be forfeited and awarded to some other party at risk and cost of the firm whose contract has been cancelled.
- 12.12. All items must be new, original and made in all respects with the description details and condition of purchase/ service order and must be in good condition on receipt, will be liable to rejection. In case of any fault/ defect the rejected items shall be replaced with the items meeting approved specifications without any claim/ cost.
- 12.13. In case of delay or mismanagement in the events, the PE reserves the right to impose a penalty not exceeding 10% of the total amount of the Work/Purchase Order contract
- 12.14. If the firm fails to complete work as per PE requirement, the PE reserves the right to reject it altogether or impose a penalty not exceeding 50% of the total amount of the contract.

13. Implementation & Payment Schedule

SR. NO.	MILESTONE	TIME PERIOD	PAYMENT
1.	Event Management, branding, boarding, lodging, catering, and related services	Event will span over 4 days and services will be required immediately upon issuance of PO.	100%
2.	End of Performance Security	Performance Security will have to be provided to cover the warranty period from the date of successful testing and acceptance.	Release of Performance Security

14. Blacklisting

- i. If the Supplier fails/delays in the performance of any of the obligations, under the Purchase Order/Work Order/Contract and violates any of the provisions, breach of any of the terms and



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conditions of the Purchase Order/Contract, the Purchaser may, at any time, without prejudice to any other right of action/remedy it may have, blacklist the firm, either indefinitely or for a stated period.

ii. If the firm is found to have engaged in corrupt or fraudulent practices in competing for the award of the Purchase/Work Order/Contract, the PE may, at any time, without prejudice to any other right of action/remedy it may have, blacklist the firm, either indefinitely or for a stated period.

15. Dispute Resolution

i. The PE and the event management firm shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

ii. In case of any dispute, the matter will be referred to the Project Director (PMYEP), whose decision will be binding on both parties.

16. Clarifications

Queries regarding this tender shall be submitted in writing to: Mr. Faisal Hafeez Manager Admin and Finance via email at pd@bnip.gov.pk.



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ANNEXURE-I

ELIGIBILITY CRITERIA

Bids evaluation shall be subject to 100% compliance to the following criteria for Vendors qualification:

SR. NO.	GENERAL TERMS AND CONDITIONS COMPLIANCE	CLAUSE	YES/NO
1	Bidder must have valid NTN / ATL & GST. (Copies of valid NTN/ATL and Income / Sales Tax and Income Tax registration certificates).	2.2	
2	Bidder is responsible for providing 360 degree level service in management of entire event which includes but not limited to venue set up, catering, branding, audio video coverage, travel management of guests etc.	2.6	
3	Proof of minimum 03 Years of relevant experience of managing similar events with public, development and corporate sector and must have experience in managing large crowd.	2.7	
5	Affidavit (on Rs 50 stamp paper) that the Company is neither blacklisted nor in litigation with any of its clients and if there is any litigation the bidder will be bound to disclose the same with nature thereof.	2.8	
6	Affidavit (on Rs 50 stamp paper) that the bidder / company will ensure compliance with the technical specifications as mentioned in tender documents (Annex-II). Services quoted must be of good market repute.	2.9	
7	Financial soundness of the company (Minimum 10 Million credit amount), accordingly, provide last one year of bank statements or bank letter confirming the minimum 10 million credit amount or above.	2.10	
9	Earnest money in the shape of a Bank Draft/Pay Order in the name of Ministry of Planning Development & Special Initiatives, equivalent to 02% of the total cost of the quoted bid must be submitted along with the financial proposal.	3.5	



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Annexure-II

Required Services by M/O PD& SI and Comparative Statement
Procurement Unit will verify the compliance with specifications mentioned below:

A. Communication, branding, marketing and outreach specifications:

Sr. No.	Name of Item(s)	Size	Quantity	Price per unit by the bidder
1	SMD Screen	30 x 20	02	
2	SMD Screen	15x20	02	
3	Digital Standees	2 x 6	15	
4	Digital Podium		01	
5	Backdrop	30 x 20	05	
6	Media Walls with Floor & Side Pillars	20 x 10	08	
7	Roll up standees	7 x 3	25	
8	Streamers	3x6 ft	2,500	
9	Auditorium Gallery Banner	100x5ft	01	
10	Gallery Fascia	55x5ft	03	
11	Drop Down	10x35ft	08	
12	Wooden Fabricated Direction Sign	3x6ft	20	
13	3D Event Hashtags	3x16ft	04	
14	3D Event Hashtags	2x10ft	04	
15	Pictures Cutout to Accommodate atleast 6-7 Persons	12x8ft	04	
16	4D Branding Panels for Main Entrance	3x7ft (4 Sided)	20	
17	Building Fascia	70x10ft	01	
18	Entry Gate: Wooden Fabricated entry gate, 4D sided Gate	20x12ft	01	
19	Inaugural Setup (Digital)		01	
20	Entrance Truss with Cloth	100x30ft	01	
21	Stage and venue aesthetics	Multiple sizes	Multiple	
22	Photography	Running	04 photographers	
23	Drone photography and video making	Running	02	
24	4 Camera OB Setup for Main Hall for Recording & Live Display on SMDs		01	
25	2 Camera OB Setup for Side Hall for Recording & Live Display on SMDs		05	
26	Media booth	20 x 10	4	



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27	Social media management	All platforms for 5 days. Live postings throughout the event		
28	Video production	Full event	1 full and multiple short videos for key highlights	
29	Goodie bags	Contains a diary, pen, key chain, and calendar with project branding and branded bag	2500 bags	
30	Sound system with wireless mics	Multiple	1 central sound system to cover 1500+ crowd. 60 normal-sized sound systems with wireless mics to be placed in separate halls	
31	Organize musical night		1.5 million budgets	
32	Portable ACs		30 ACs, 2 tons capacity each	
33	Generator	Heavy duty, minimum 30 KWA	01	
34	Souvenirs/Shields	Standard size, wooden/steel/leather material with branding and box	100	
35	Branded leather folders	A4 size landscape green colour folders with programme and ministry branding for certificates	500	
36	Design and printing of certificates	Appreciation/recognition fine quality card certificates for event organizers/volunteers/participants	500	
37	YPDC branded P caps	White Caps with YPDC logos	1000	
39	Cost of venue(s)	Venues for organizing the events will be identified and booked by the PE whereas the payments will be made through the contractor as per actual along with service charges, profits, any additional costs if included like communications, taxes, HR, travel etc. One venue will be booked for opening and closing days. Rs. 2 million is allocated for venue(s) for whole 2 days.	1	2 million

B. Travel Management: (Event is planned from 27 April 2025 to 30 April 2025) Please provide tentative air fares. Arrival date is 27th of April and departure will be on 30th of April. Venue of event will be within Islamabad City. Please provide rates accordingly.



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Sr. No.	Air Travel destination from-to	Number of passengers	Remarks
01	KHI-ISB-KHI	35	Economy class, 2 way tickets for any airline with airport pick and drop according to flight schedule.
02	Quetta-ISB-Quetta	30	
03	Gilgit-Isb-Gilgit	06	
Total Passengers		71	

Note: This payment will be calculated as per actual. Passengers might be asked to make travel arrangements and seek reimbursement as per actual ticket cost. Vendor will process the payments and charge the PE service charges for facilitation along with any additional costs like HR cost, taxes, communication cost, or any others included.

C. Meals and Refreshment:

Dates/Days	Meals	Number of guests	Tentative Menu	Price/Unit cost by the bidder
Day 0	Lunch	500	Lunch box- Chicken biryani, one shami kebab, Salad, Raita, 250 ml mineral water.	
	Dinner	600	Lunch box- Chicken Pulao, one shami kebab, Salad, Raita, 250 ml mineral water.	
Day 01	Breakfast	600	Egg, bread/paratha, tea in disposable cups, jam/butter	
	Lunch + Tea (Morning and Evening)	1500	Lunch Boxes for 1200 guests. Chicken pulao, salad, raita, 250 ML mineral water bottles. Buffet lunch for 300 guests contains, Egg fried rice, Chicken curry, Roti, salad, raita, one sweet dish Open tea service for 1500 guests in disposable cups.	



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	Dinner	750	Boxes contains Rice, one seekh kabab, one chicken piece, salad, raita, half naan, 250 ml mineral water bottle.	
Day 02	Breakfast	600	Egg, bread/paratha, tea in disposable cups, jam/butter.	
	Lunch + Tea (Morning and Evening)	1500	Lunch Boxes for 1200 guests. Chicken pulao, one shami kebab, salad, raita, 250 ML mineral water bottles. Buffet for 300 guests contains, Egg fried rice, Chicken curry, 2 bar b q items, Roti, salad, raita, one sweet dish, mineral water Open tea service for 1500 guests in disposable cups.	
	Dinner for guests and VIPs	1500	Lunch Boxes for 1200 guests. Chicken pulao, salad, raita, 250 ML mineral water bottles. Buffet for 300 guests contains, Egg fried rice, Chicken curry, 2 bar b q items. Roti, salad, raita, one sweet dish Open tea service for 1500 guests in disposable cups.	
Day 03	Breakfast	600	Egg, bread/paratha, tea in disposable cups, jam/butter	
	Lunch + Tea	1500	Lunch Boxes for 1200 guests. Chicken pulao, One shami kebab, salad, raita, 250 ML mineral water bottles.	



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			Buffet for 300 guests contains, Egg fried rice, Chicken curry, 2 bar b q items, Roti, salad, raita, one sweet dish	
	Dinner	500	Boxes – Rice, chicken piece, shami kabab, raita, salad, half nan, 250 ml mineral water.	

D. Boarding/Accommodation of Participants:

Sr. No.	Province Name	Number of Universities	Estimated number of participants	Rooms Required	Mode of travel	Estimated Cost per room	No. of nights	Rate by bidder
1	Punjab	37	250	65	By bus		03	
2	Sindh	28	120	35	By Air		03	
3	KP	22	150	40	By Bus		03	
4	Balochistan	04	30	10	By Air		03	
5	AJK	04	25	10	By Road		03	
6	GB	01	06	02	By Air		03	
Total		118	731	162				



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Annexure III

Format for Financial Proposal

Lot #	Items	Quantity	Services of the Quoted Items (To be filled by bidder)	Inclusive of all applicable taxes	
				Unit Price (PKR)	Total Price (PKR)
1	As per Annex-II	Turn key Solution	As per Annex-II		



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17. FORCE MAJEURE

- (i) Neither Party hereto shall be liable for any breach of its obligations hereunder resulting from causes beyond its reasonable control including but not limited to fires strikes (of its own or other employees) insurrection or riots embargoes inability to obtain supplies or regulations of any civil or military authority (an "Event of Force Majeure"), provided such an event could not have been prevented or overcome with reasonable foresight and the exercise of due diligence or adoption of preventive or curative measures (including by way of incurring additional expense), provided further that, under no circumstances shall an increase in the cost of performance by a Party of its obligations hereunder constitute an Event of Force Majeure.
- (ii) Each of the parties hereto agrees to give notice forthwith to the other upon becoming aware of an Event of Force Majeure such notice to contain details of the circumstances giving rise to the Event of Force Majeure. A Party shall resume performance immediately upon cessation of the Event of Force Majeure.
- (iii) If a default due to an Event of Force Majeure shall continue for more than four (4) weeks then the Party not in default shall be entitled to terminate this Purchase Order. Neither Party shall have any liability to the other in respect of the termination of this Purchase Order as a result of an Event of Force Majeure, provided that, a Party which has received any benefit hereunder resulting in a reciprocal executory obligation shall remain obliged to restate such benefit to the other Party.

18. INTEGRITY PACT

The Seller hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GOP) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practices.

- (i) Without limiting the generality of the foregoing, the Seller represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.
- (ii) The Seller certifies that it has made and will make full disclosure of all POs and arrangements with all persons in respect of or related to the transaction with



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GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

- (iii) The Seller accepts full responsibility and strict liability for making any false declaration not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.
- (iv) Notwithstanding any rights and remedies exercised by GoP in this regard, the Seller agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller as aforesaid for the purpose of obtaining or inducing the procurement of any contract, interest, privilege or other obligation or benefit in whatsoever form from GoP.
