

From Pre-Page

310- Reference Para 295-309/N, Bids/Quotations were invited for acquiring janitorial services by out sourcing for both the PPMI Institute & Hostel buildings, approved by the worthy Secretary/PAO, M/O Planning, Development and Reform. Advertisement on PPRA website and print media was made (copy attached at Flag-L).

311- In response, 09 bids/quotations were received from different firms, which were opened in front of 08 out of 09 representatives of the firms (attendance sheet is attached at Flag-S).

312- All the bids for the janitorial services for the both the PPMI Buildings were examined one by one by the Committee. Minutes of the meeting is attached at Flag-W. Following is the detail of firms and documents required by PPMI to be submitted with the bids & remarks of the Committee are as under:

S. #	Name of Firm	Required documents to be provided by the firms							Monthly Rate Quoted With GST	Remarks
		1	2	3	4	5	6	7		
		Complete Bid Application/Signe d	Proof of Registration with at least 3 Govt. Departments /Private Organization	NTN/GST with copies	Affidavit (Black listing/ Contract termination)	Detail of Janitorial staff/Equip ments	Earnest Money	Certificate/ Affidavit for Govt. law including labor law and minimum wages		
01	M/S Musa Enterprises	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Rs. 236,640.00	Accepted
02	M/S T.N & Co, Islamabad	Yes	Yes	Yes	Yes	Yes	No	No	Rs. 281,940.00	Rejected due to: i- less amount of earnest money ii- No certificate/affidavit for minimum wages to employees
03	M/S Facility Enterprises, Islamabad	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Rs. 466,000.00	Accepted

04	M/S A&F International, Islamabad	Yes	No	Yes	No	No	Yes	No	Rs. 444,300.00	Rejected due to: i- No proof of registration with departments ii- No affidavit for blacklisting//contact termination iii- No certificate / affidavit for minimum wages to employees
05	M/S Dawood & Sons, Islamabad	Yes	Yes	Yes	Yes	Yes	No	Yes	Rs. 278,400.00	Rejected due to no earnest money
06	M/S Irfan & Co, Islamabad	Yes	Yes	Yes	Yes	Yes	No	No	Rs. 259,080.00	Rejected due to i- Less amount of earnest money ii- No certificate/affidavit for minimum wages to employees.
07	M/S Helou Tech Janitorial Services (Pvt) Ltd, Islamabad	No	Yes	Yes	Yes	Yes	Yes	No	Rs. 296,649.00	Rejected due to: i- No Bid application ii- No certificate / affidavit for minimum wages to employees
08	M/S Al-Hussaini & Company (Pvt) Ltd, Karachi	Yes	Yes	Yes	Yes	Yes	Yes	No	Rs. 336,350.00	Rejected due to no certificate / affidavit for minimum wages to employees
09	M/S Tahir Ali Choudhary, Islamabad	Yes	Yes	Yes	Yes	Yes	Yes	No	Rs. 363,079.00	Rejected due to i- Affidavit in which name of SNGPL has been mentioned instead of PPML ii- No certificate / affidavit for minimum wages to employees

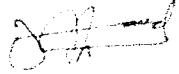
313- The following C2 (two) bids, were accepted by the Committee according to the PPML requirements:

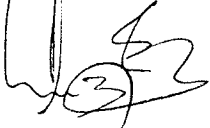
S. No.	Name of Firm	Rate Quoted by the Firm with GST
01	M/S Musa Enterprises, Islamabad	Rs. 236,640/-
02	M/S Facility Enterprises, Islamabad	Rs. 466,000/-

314- Approval of the Secretary/PAO, M/O Planning, Development and Reform may kindly be obtained for the following:

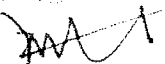
- i- Up-loading of Evaluation Report/Comparative Statement for the Janitorial Services at PPRA Website as per PPRA Rules.
- ii- Approval for award of contract to to make agreement with M/S Musa Enterprises, Islamabad for the janitorial services in PPMI both Buildings on yearly basis. Payment may be made on monthly basis.
- iii- Approval to make agreement for janitorial services between PPMI and M/S Musa Enterprises, Islamabad after 10 days of the up-loading of evaluation/comparative statement on PPRA website if no objection etc. is received.

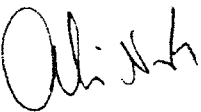
3939
18-09-19
7564
19/9


Superintendent
PPMI, Member


Section Officer (Admn-IV)
M/O PD&R, Member


Section Officer (General)
M/O PD&R, Member


Deputy Secretary (Admn)
M/O PD&R, Member

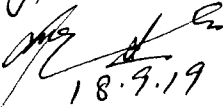


Director General
Chairman, PPMI

Joint Secretary (Admn), M/O PD&R

315. Proposals at para 314/N are submitted
for consideration/approval of the Secretary/PAO.

A.S.I


18.9.19
Arshad Ali Chaudhary
Joint Secretary

316. To be recommended to a
committee consisting of 75(A), Chief (C) and

From me - rgr

79

and Chief (SA) and submit report
within 2 days

Wb 1-

20/9/19
MINISTRY OF DEFENCE
20-9-19

Js(A).

317. May please make it convenient
to discuss on 23.9.19 after 1200 hrs.

7564
20/9

Chief (G)

20-9-19
MINISTRY OF DEFENCE
20-9-19

318. I will be there, pl. also obtain the availability
of Chief (EA).

JB (Admin)

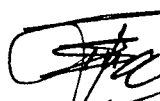
Javed Sikan
Chief (Governance)

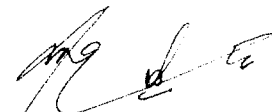
3839
20-09-19

No. 3(77)/PPMI/PDR/2017-18

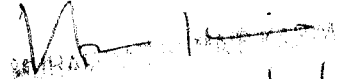
319. Reference preceding paras. The case in hand relates to outsourcing of janitorial services at PPMI complex [office premises as well as hostel]. The case has been jointly re-examined by the Chief (EA), Chief (Gov) and JS (Admn) and found the same in order. It is stage of evaluation of bids which has been done by the Committee headed by DG PPMI. The evaluation report will be uploaded on website of PPRA and PC for ten days. Thereafter, the recommendations of the Committee will be acted upon in case of no objection on the evaluation. In case of any objection, the same will be first dealt with accordingly, before awarding the contract to the lowest bidder/ firm. Proposals at para 314/N are endorsed, which may be considered for approval by the Secretary/ PAO.


(M. Salim Khan Khattak)
Chief (Economic Appraisal)


(Javed Sikander)
Chief Governance

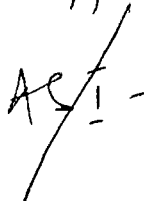

(Arshad Ali Chaudhary)
Joint Secretary (Admn)
28.09.2019

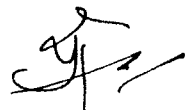
Addl. Secretary-I


23/9/19

Secretary

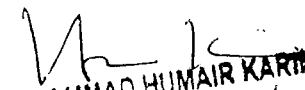
320. Approved after the due completion of rules/codal formalities.

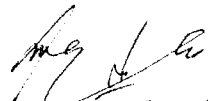



24.9.

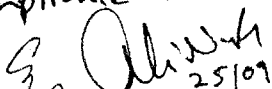
321. As directed in para 320/u.

ZAFAR HASAN
Secretary


MUHAMMAD HUMAIR KARIM
Additional Secretary
24/9/19


24.9.19
ARSHAD ALI CHAUDHARY
Joint Secretary (Admn)

DG/PPMI

322. Ref para 315-321/N pls ensure strict compliance to all rules/regs & codal formalities as directed. PO Subdt. 
25/9/19

Joint Secretary (Admn)
Dy. No. 3839
Date: 23-09-19

7631
Dy. No. 23-09-2019
Date: 23-09-2019

Office of the Secretary
Dy. No. 5074
Date: 24-09-2019

Planning & Development Division
PPMI, Islamabad
Dy. No. 428
Date: 25-9-2019

EVALUATION REPORT

(As Per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency: Pakistan Planning and Management Institute (PPMI),
M/O Planning, Development and Reform
2. Method of Procurement: Yearly basis extendable on satisfactory performance report
3. Title of Procurement: Janitorial Services
4. Tender Inquiry No.: -----
5. PPRA Ref. No. (TSE): TS398713E
6. Date & Time of Bid Closing: 13-09-2019 / 11:00 AM
7. Date & Time of Bid Opening: 13-09-2019 / 11:30 AM
8. No of Bids Received: 09
9. Criteria for Bid Evaluation: On lowest cost basis and documents required by PPMI as per bid documents posted on PPRA website including detail of janitorial staff/equipment & experience
10. Details of Bid(s) Evaluation: -----

Name of Bidder	Marks		Evaluated Cost Bid Cost per month including GST	Rule/Regulation/SBD*/Policy/ Basis for Rejection / Acceptance as per Rule 35 Of PP Rules, 2004.
	Technical (if applicable)	Financial (if applicable)		
M/S Musa Enterprises			Rs. 236,640.60	
M/S T.N & Co, Islamabad			Rs. 281,940.00	
M/S Facility Enterprises, Islamabad			Rs. 466,000.00	
M/S A&F International, Islamabad			Rs. 444,300.00	
M/S Dawood & Sons, Islamabad			Rs. 278,400.00	
M/S Irfan & Co, Islamabad			Rs. 259,080.00	
M/S Helou Tech Janitorial Services (Pvt) Ltd, Islamabad			Rs. 296,649.00	
M/S Al-Hussaini & Company (Pvt) Ltd, Karachi			Rs. 336,350	
M/S Tahir Ali Choudhary, Islamabad			Rs. 363,079.00	

Lowest Evaluated Bidder:

11. Any other additional / supporting information, the procurement agency may like to share.

* Evaluation report/Comparative statement attached.

Signature:

Official Stamp: