

DevCom, M/o PD&SI
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Government of Pakistan
Establishment Division
AHK National Centre for Rural Development
AARDO Regional Office for South and Central Asia
(Park Road, Chak Shahzad)

F.No. 1(4)/2015-16/IL.Trig

Islamabad, 11th January, 2024
A. S (Dev/HRM)
J. S (HRM)
Awaiz Manzoor Sumra
Secretary

OFFICE MEMORANDUM

Subject: International Training Workshop on "Achieving Sustainable Development Goals-Challenges and Opportunities in African-Asian Countries", Amman, Jordan, May 07-13, 2024

The undersigned is directed to inform that the African Asian Rural Development Organization (AARDO), New Delhi, India is organizing subject international training workshop in collaboration with the Ministry of Local Administration, Government of the Hashemite Kingdom of Jordan & Middle East Regional Office, (MERO) of AARDO, Amman, Jordan, from May 07-13, 2024. AARDO has invited nominations from Pakistan to attend the subject training workshop:

Entitlements:

2. AARDO will be facilitating the nominees with following entitlements:

Sr. No.	Included (Borne by AARDO and Partner Institution)	Exclusions (to be borne by nominating government/institution or candidate)
1.	Programme Fee, Board & Lodging	Pre-Programme expenses: Passport, Visa Fee, Vaccination, Airport Taxes etc.
2.	Return Air Ticket by economy class (from Capital City)	Travel and Health Insurance Premium
3.	Literature/Course Materials	Telephone Calls, Laundry
4.	Study Visits during the programme	Medical Expenses
5.	Local Travel (Airport transfers)	Extra Baggage Allowances (Above that provided by the Airline)
6.	Daily Token Allowance (Subsistence)	Post Programme expenses: Any other expense after the event

3. Expenses such as out-of-pocket allowance, expenses on obtaining passport, visa, airport tax and any other expenses are not admissible. Further, participants need to have appropriate and valid travel and health insurance covering the duration of the programme.

Eligibility Criteria:

4. The candidate must:

- Be a Government Officer (BPS-17 or above) or middle or senior level executives from Ministries/Divisions/Attached Departments, Provincial Governments or Public-Sector Universities;
- Have a bachelor's degree or its equivalent, with considerable working experience in planning and executing the programmes related to the subject of the programmes;
- Be subject specialist and related to the subject of the programmes;
- Have proficiency in spoken and written English language as the medium of conducting the programmes will be English only;
- Be below 55 (fifty-five) years of age with no participation in AARDO's offline programmes over the last two years; and,
- Be in good health to undergo the programme.

5. Only those nominations would be considered which are routed through proper channel as per given details:

- Federal Government employees through their concerned Ministries;
- Provincial Government employees through their relevant Planning & Development Departments;
- Employees and faculty of Federal & Provincial Public Sector Universities through Higher Education Commission, Islamabad.