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F.No.1(3)/2024-25/AD(T-II)/AARDO
Government of Pakistan
Establishment Division
AHKNational Centre for Rural Development
Park Road, Chak Shahzad – Islamabad

DIRECTOR GENERAL

October 07, 2024

Subject: **AHKNCRD-AARDO Collaborative Regional Training Workshop on 'Disaster Management and Climate Change Adaptation,' Islamabad, (27 Nov - 04 Dec, 2024)**

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Attached Department of Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter alia to officials of the Local Government and Rural Development Departments, elected representatives, functionaries of Nation Building Department (NBD's) in order to improve their professional skills and promote sharing of experiences. AHKNCRD is also a link institution to work with African-Asian Rural Development Organization (AARDO), headquartered in New Delhi, India, on behalf of Government of Pakistan. AARDO is an international intergovernmental organization having 32 member countries from African and Asian regions.

2. AHKNCRD is organizing a regional training workshop on "Disaster Management and Climate Change Adaptation" from 27th November to 04th December, 2024 in collaboration with AARDO. The major objectives of the training programme include:

- To enhance participants' understanding of climate change and its impacts on disasters and vulnerabilities;
- To equip participants with practical tools and strategies for effective disaster preparedness, response, and recovery; and,
- To promote sharing of knowledge for integrating climate adaptation into disaster risk reduction (DRR) planning and policies.

3. AHKNCRD requests you to nominate **two (02) most relevant officers/ experts**, in order of preference (one principal and one alternate), for the subject training workshop. The particulars of the prospective nominees(s) may kindly be forwarded to AHKNCRD latest by **November 06, 2024**. Confirmation of the nominee(s) to participate in programme will be sent after scrutinizing their relevance with the subject programme. **Participants may please be informed that family members/servants are not allowed to stay with them in the hostel.**

4. The nomination letter is required to include:

Name	CNIC	Designation	Department	Contact number	Email Address
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5. All correspondence related to the Programme may be addressed to:

Course Coordinator: Mr. Mubashir Zaman Khan, Deputy Director (Trg. & Int'l Liaison), AHKNCRD;
E-mail: mzkhan.de@gmail.com; ad42@ncrd.gov.pk;
Contact Number: 051-9255187, +92 333 5545087; **Fax Number:** 051-9255157

With regards,

A.S. (HRM)

Awaraz Mansoor Sumra
Secretary

Muhammad Bashir Khetrani
Additional Secretary (HRM/Dev.)

(Israr Muhammad Khan)

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